

Joining Instructions for the WBS London Base at the Shard

Arriving by Tube

London Bridge Station is served by the Jubilee and Northern Lines of the London Underground.

On arrival on the platform at London Bridge Tube Station please follow the signs which say 'The Shard'. On exiting the ticket barriers the directions will become more specific, and you should follow the directions for 'The Shard Offices' (not Hotel or the View from the Shard). This will take you to a set of escalators which will place you at the foot of the Shard. Cross the road and enter the main reception area. If asked by the security staff, please say that you are joining an event in the WBS offices on the 17th Floor.

Please go to the main reception and give your name. See section below 'At Main Reception'.

Arriving by Overland Train

On arrival at London Bridge Station, please exit the concourse. The Shard's main entrance for offices is on the same level under the canopies on the left. See below 'At Main Reception'.

Arriving by Car

There is no provision for cars under the Shard and very little parking available in the SE1 area. We do not recommend that you arrive by car.

Arriving by Bus

London Bridge Road is served by buses 21, 35, 40, 47, 48, 133, 141, 343, 381, and RV1.

At Main Reception

All expected visitors will have been registered with the main Shard Reception by WBS staff. For larger events WBS will also have a representative assisting at main reception. If arriving individually or in small groups you will be given a white visitors pass which must be returned on leaving the building. Larger groups may be asked to proceed without a visitor's pass.

Main Reception staff (or the WBS representative) will direct you to the lifts.

Use of Lifts

Please key in number 17 (WBS's floor) in the keypad outside the lifts and watch for the letter of lift assigned. Do not join any other lift other than the one directed as there are no internal buttons for later choosing a floor.

On exiting the lift, please go to the end of the floor with the blue WBS logo where there is a WBS Reception desk.

At the end of your meeting you should press the star key or number 2 on the keypad outside the lifts to be taken down to the main exit from the building.



To access the Warwick Guest Wi-Fi you will need to create a new account.

To do this select 'warwick guest' from your list of Wi-Fi hotspots which will take you to the log-in page (see below)

Select 'Click here to create a new account' and complete the details on the next page (Your Full Name, Phone Number and Email Address) and read/accept the terms of use.

A confirmation will be sent for approval- if you have not received this after around 10 minutes please speak to a member of staff.

A confirmation message will be sent to your phone via SMS containing your username (usually your email address) and a password. Enter these details into the log-in page to gain access.



